
Job Description and Person Specification

Job Title:	Stop Lethal Injection Project (SLIP) Officer – Reprieve UK
Reports to:	SLIP Project Lead
Salary:	£ 35,000
Date call released:	14 August 2019
Deadline for applications:	9 September 2019
Start date:	November 2019
Duration:	12 months fixed term

About Reprieve

Reprieve is a UK charity founded in 1999 by Clive Stafford Smith. Reprieve uses strategic interventions to end the use of the death penalty globally, and secret prisons and state-sanctioned assassinations in the context of the so-called “war on terror”.

We work for the most disenfranchised people in society, as it is in their cases that human rights are most swiftly jettisoned and the rule of law is cast aside. Thus, we promote and protect the rights of those facing the death penalty and those who are the victims of extreme human rights abuses committed in the context of the so-called “war on terror” (WOT), with a focus on secret prisons and state-sanctioned assassinations.

Underpinning Reprieve’s strategic focus is the notion that countries such as the UK and US hold themselves out as shining examples of democratic societies that respect the rule of law and human rights, and therefore should be held to exacting standards in terms of how they respond to acts or allegations of terrorism and murder. Their responses have ripple effects worldwide, and are frequently used to justify the continuation of the death penalty, extrajudicial killing, torture, rendition and unlawful detention by countries ranging from ‘aspiring exemplars’ to ‘worst offenders’.

Reprieve’s main office is based in London, UK. Reprieve also supports full time Reprieve Fellows, who work as lawyers, investigators and advocates in different countries. Reprieve works with partners in jurisdictions all over the world, including Non-Governmental Organizations (NGOs), government officials, individual lawyers and human rights defenders, as well as individual, corporate and foundation funders.

How to Apply:

To apply, please submit a CV and covering letter, setting out how you are suited to the role, to applications@reprieve.org.uk by the date above. Please ensure your email has the subject heading ‘Stop Lethal Injection Project (SLIP) Officer – Reprieve UK’, and that all attachments are sent in PDF format.

Interviews for shortlisted candidates will be held in Central London.

The Role:

The Stop Lethal Injection Project at [the Lethal Injection Information Center](#) at Reprieve engages in investigation, CSR advocacy, strategic litigation, and public education focused around preventing

the misuse of medicines in lethal injection executions and exposing the myth of the humane execution.

The SLIP Officer will support the Director and SLIP Project Lead on activity across all four areas of the project:

- **Investigation & Analysis:** Investigating current and future lethal injection drug execution methods, including choice of drugs, method of administration, and source and supply chain of drugs.
- **Strategic litigation:** Supporting strategic litigation around lethal injection drug issues, including factual investigation, legal research and analysis, development of legal theories for advocacy and litigation, and collaborating with and/or developing relationships with capital defense attorneys and experts in the medical and scientific fields;
- **Engagement with Private Sector Partners:** Engaging with and advising private sector partners in the pharmaceutical industry and wider healthcare sector, including relevant stakeholders and investors; providing advice and support in their efforts to prevent the diversion of drugs to death rows;
- **Advocacy and Public Information:** Establishing, maintaining and developing relationships with stakeholders who may help advance Reprieve's death penalty work on a state and national level, communicating the risks of misuse of medicines in executions to a wide range of audiences and stakeholders, preparing reports, memos, and op-eds as needed;

The successful candidate will have the ability to communicate effectively with a wide range of audiences and stakeholders and translate technical, legal, and scientific issues into lay terms; will have strong research and drafting skills; and will be fully committed to Reprieve's position on the death penalty.

The position may involve work performed outside of normal office hours.

Responsibilities:

1. **Investigate and monitor the US death penalty landscape**
 - Use a range of investigative and research techniques to gather information on lethal injection protocols and methods of execution in the US;
 - Draw on public sources and private networks to closely monitor state and national political developments which may impact our work;
2. **Support Reprieve's work with private sector partners in the pharmaceutical industry and wider healthcare sector**
 - Engage constructively with healthcare companies, their investors, and other stakeholders such as trade associations and medical experts, around developments in the lethal injection landscape;
 - Monitor and respond to developments within the pharmaceutical industry relating to lethal injection execution drugs, including using excel to track detailed information on federal regulatory approvals and medicine availability;
3. **Support Reprieve's strategic litigation on lethal injection drug issues**

- Conduct legal research and write legal memoranda on specific state/federal law issues relating to the various aspects of the work;
 - Analyse legislation or potential litigation;
 - Cultivate and maintain allies and partnerships with lawyers, experts and other professionals, agencies, and organizations, and provide technical assistance and expert advice to these contacts;
 - Maintain a good working knowledge of US death penalty cases on which Reprieve is providing assistance;
- 4. Maintain relationships with key stakeholders**
- Engage with stakeholders including but not limited to: business representatives, pharmacies, potential claimants in strategic litigation, family members or associates of prisoners, third parties affected by execution secrecy or the misuse of compounded medicines, healthcare professionals, and medical associations;
- 5. Communicate the risks of misuse of medicines in executions to a wide range of audiences**
- Prepare internal- and external-facing advocacy briefings and public education materials;
 - Support the development of advocacy materials on individual cases, including briefings, opinion pieces, media pitches, and letters on behalf of interested third parties;
 - Communicate the risks of misuse of medicines in executions to a wide range of audiences and stakeholders;
 - Identify strategic opportunities to further Reprieve's mission, working closely with litigators in every state, as well as with corporations and other interested stakeholders.
- 6. Conduct media engagement in support of Reprieve's strategic objectives**
- Work with the media team to highlight media-friendly case studies;
 - Build a good understanding of the media environment in key states and how this may impact Reprieve's strategic objectives,
 - Prepare materials for engagement with media, either directly or via trusted local partners.
- 7. Other**
- Undertake special projects that further the charitable objects of Reprieve from time to time, particularly where such projects have an overall organizational focus.

Key Contacts

Reporting to the SLIP Project Lead, the SLIP Officer will work closely with the SLIP Team, the wider US death penalty team, Director and Deputy Directors, Fellows and others engaged by Reprieve; partner organisations and third party service providers.

Length and Salary

The role is a 12-month fixed term full-time role. The annual salary is £ 35,000 per annum less any required deductions for income tax and national insurance. Please note that **our pay is transparent and non-negotiable**. However, we are a flexible employer and offer a range



of non-financial benefits to employees.

The position will be based in the London office. **Applicants must be eligible to work in the UK.** Reprieve is an equal opportunity employer.

Person Specification

CRITERIA	Essential	Desirable
A genuine interest in human rights and a commitment to Reprieve's goals	✓	
Eligible to live and work in the UK	✓	
At least 2 years of professional experience	✓	
Excellent written and oral communication skills	✓	
Highly organized with attention to detail	✓	
Ability to progress multiple streams of work independently	✓	
Ability to own, maintain, and develop stakeholder relationships	✓	
Ability to think creatively and problem-solve	✓	
Knowledge of the US death penalty landscape	✓	
Proven ability to juggle multiple tasks and exercise good judgment in a high-pressured environment	✓	
Sound judgment and discretion with respect to highly confidential and sensitive information	✓	
Ability to work harmoniously and collaboratively in a small team	✓	
Ability to work effectively with remote staff	✓	
Proficiency with MS Word, MS Excel, and MS Outlook	✓	
US or other relevant law degree		✓
Prior capital defence and/or death penalty advocacy experience		✓
Familiarity with WordPress and basic web design		✓